

Residence Hall Holiday Decorating Guidelines

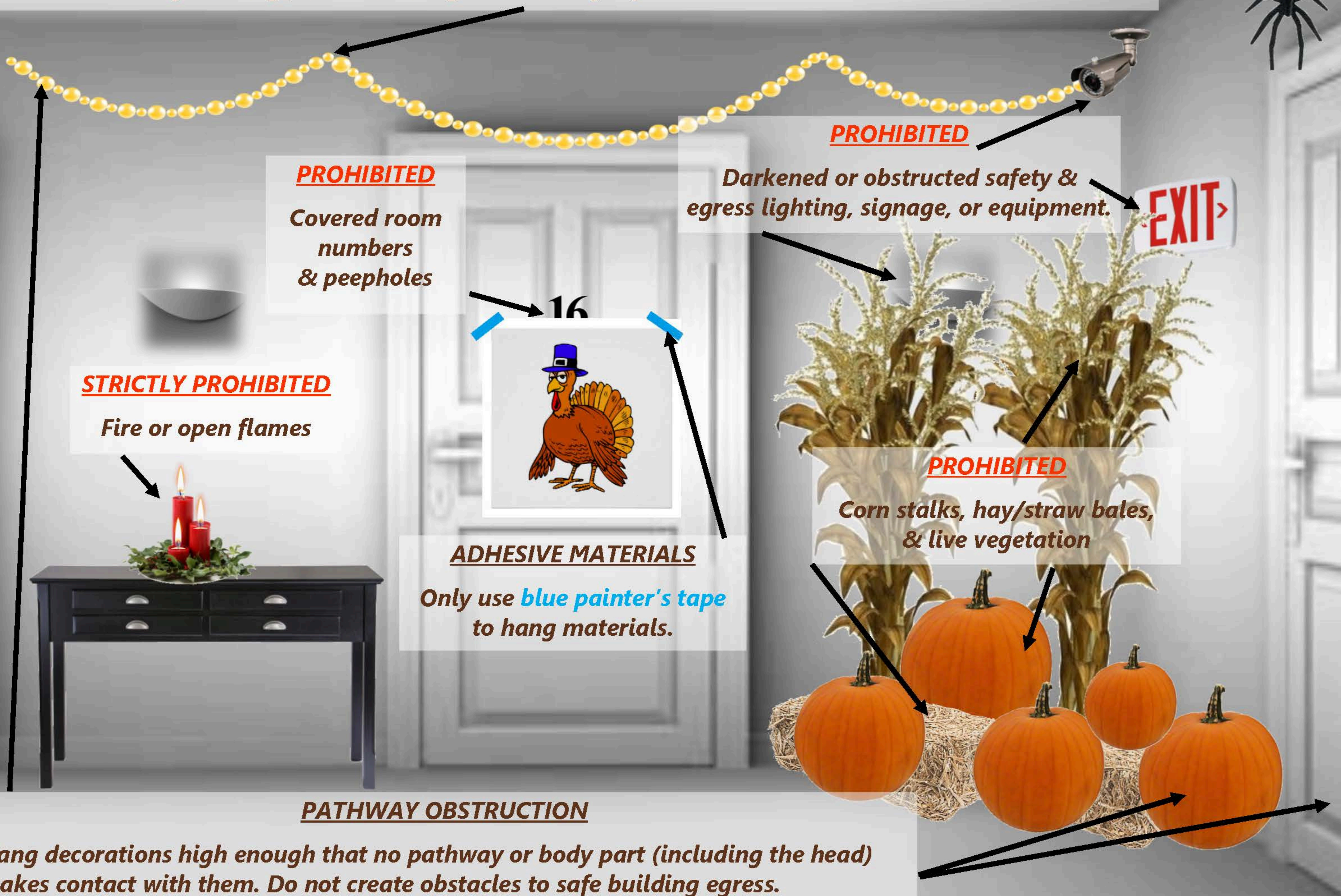
LIGHT COVERAGE

Lights may only be covered by staff using **pre-approved fire-retardant paper**. Total light obstruction is prohibited. No more than 75% of a light may be covered. Staff may only cover every other fixture.



CEILING DECORATIONS

Never block, hang, or tape anything to/from sprinkler or smoke heads. No items may be hung from the ceiling. Use the high spaces on the walls to connect decorations.



The Montclair State University Offices of **Fire Safety** and **Residence Life** recognize that hallway decorations introduce a festive and welcoming feel to our campus residence halls on holidays.

As a reference for resident students, our hallway decorating guidelines include precautionary measures and prohibitions on hazardous conditions.

Guidelines are available online at <https://www.montclair.edu/facilities/fire-safety>.

Please contact the **Office of Fire Safety** at 973-655-5401 or the **Office of Residence Life** at 973-655-6900 with any questions. Happy Holiday Decorating!

