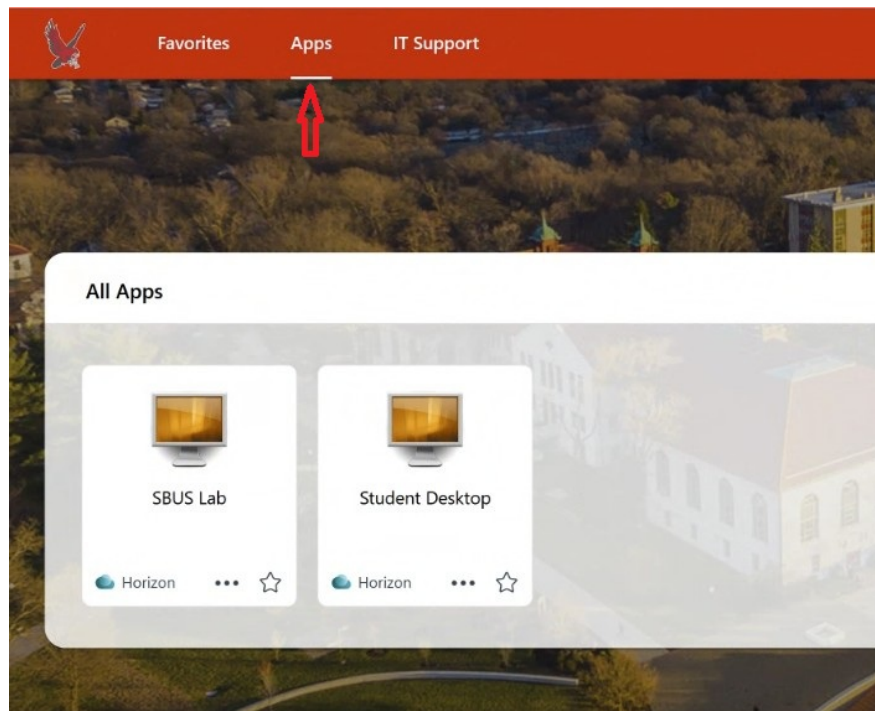


Virtual Desktop (VDI) Access Guide

How to Access a Virtual Desktop

To access your Virtual Desktop through Omnisca Horizon:

1. Open a web browser and go to:
<https://vdi.montclair.edu/>
2. On the login screen, enter your:
 - Username / NetID (e.g., lastname1)
 - Password
3. Complete multi-factor authentication (if prompted).
4. After logging in, you will be directed to the Omnisca Horizon dashboard.
5. Select the “Apps” or “Desktops” section to view available virtual resources.

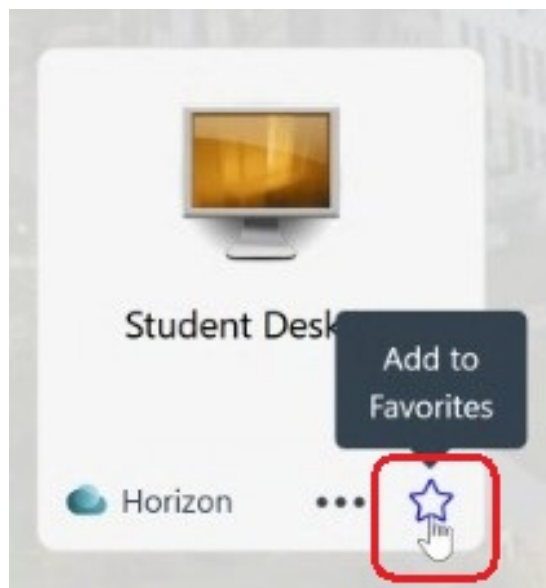


6. Click the appropriate virtual desktop or application icon to launch your session.
7. Wait a few moments for the virtual desktop to load in your browser or Horizon client.

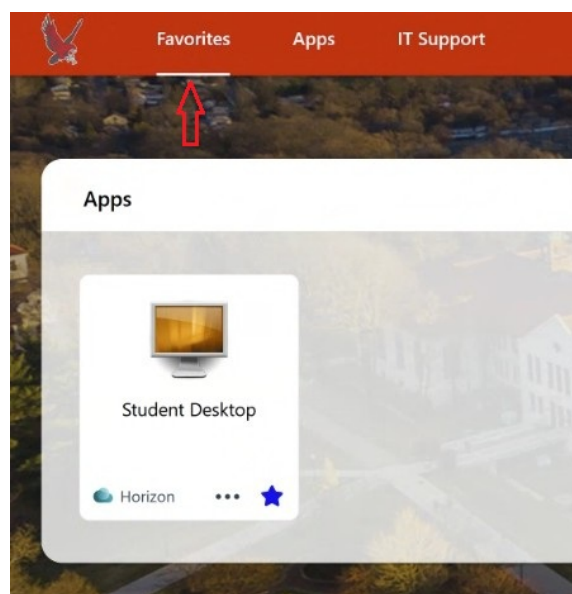
How to Add a Favorite

You can save frequently used virtual desktops or applications for quick access:

1. Log in to the Omnissha Horizon dashboard.
2. Locate the virtual desktop or application you use regularly.
3. Click the star icon (or “Add to Favorites” option) next to the item.



4. The item will now appear in your Favorites section for easy access.

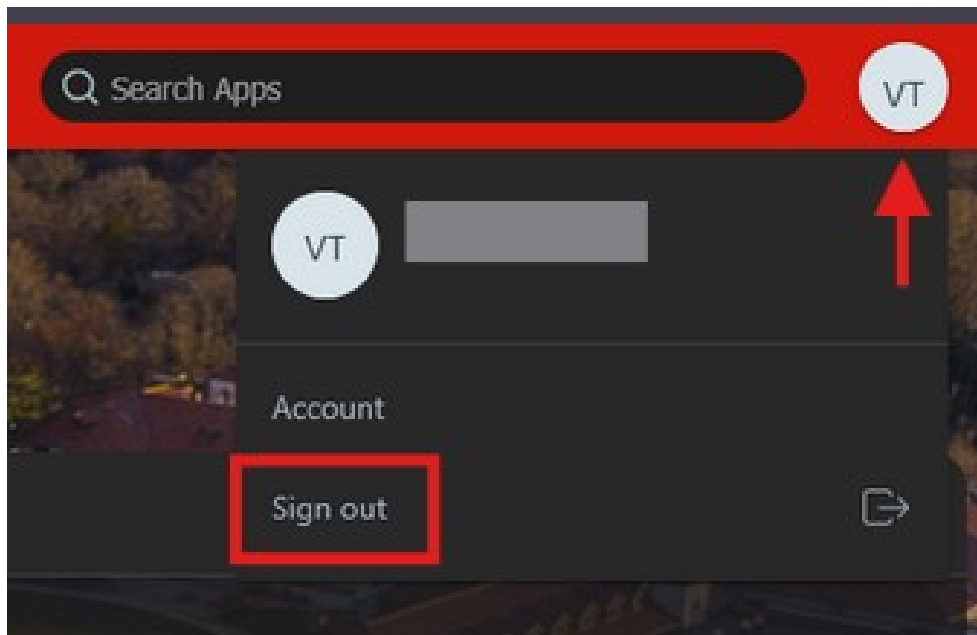


Tip: Favorites help you quickly launch commonly used resources without searching each time.

How to Log Off

When you are finished using your virtual desktop:

1. Inside the virtual desktop session, click the Start menu or user icon.



2. Select Sign Out or Log Off.
3. Close your browser tab or Horizon client after the session ends.
4. If applicable, return to the Omnissa dashboard and click Log Out.

Important: Always log off properly to ensure your session ends securely and resources are released.